

PART TIME ADMISSIONS DIRECTOR:

Plumstead Christian School is seeking a part time admissions director to lead the school's efforts in recruitment of new students and the retention of current students. We are looking for a visionary candidate – one who possesses the ability to think creatively and strategically about effective internal and external marketing. All interested candidates must have a thorough understanding of K-12 Christian schooling, strong written and oral communication skills, great organizational skills, strong leadership abilities necessary to lead a team of volunteer students and parents, and a minimum of a four year college degree.

Our preferred candidate will have previous experience in admissions, a demonstrated track record of success in marketing/admissions, and a masters level graduate degree or above. If you are interested in pursuing this position please forward a completed application with a current resume to:

Plumstead Christian School

Plumsteadville Campus

P.O. Box 216

5765 Old Easton Road

Plumsteadville, PA 18949

Phone: 215-766-8073

Fax: 215-766-2033

Email: pfitzpatrick@plumsteadchristian.org